



SAFE WATER AND AIDS PROJECT (SWAP)

REQUEST FOR EXPRESSION OF INTEREST FOR AN EXTERNAL AUDIT FIRM

TYPE OF THE ORGANIZATION	LOCAL NON GOVERNMENTAL ORGANIZATION (LNGO)
NATURE OF BUSINESS	Donor funded Research activities, implementation of donor projects, Orphan and widows and emergency support and Income Generating Activities.
Brief History	Safe Water and AIDS Project is a local NGO operating in Western Kenya (Kisumu, Vihiga, Siaya, Homabay and Migori Counties) since 2006 when it was officially registered. The mission is to provide innovative solutions for improved health and economic status of communities. SWAP implements public health program, research, orphaned and vulnerable children support together with emergency response.
Donors	USAID, Liverpool School of Tropical Medicine, CDC Atlanta, Stockholm Environmental Institute, Stanford University, University of Illinois, Haber Charitable Foundation, RAND Corporation, Bill and Melinda Gates Foundation, CARE, CDC Foundation
Financial Year End	31 st December 2018
Commencement Date of Audit	15 th February 2019
Users of Audit Reports	NGOs Board, Donors, Partners
Audit Report Deadlines	15 th March 2019
Types of Audit Reports	Statement of Comprehensive Income, Statement of Financial Position , Cash flow Statement, Fund Accountability Statements and Management Letters
Donor Requirements	Must be USAID Accredited Auditor (Attach copy of Accreditation Certificate)

Professional & other Requirements	<ol style="list-style-type: none"> 1. Must be an active practicing CPA Audit Firm with high level of Integrity 2. Audit Fees Quotation Inclusive of site visit expenses 3. Physical Location of the Audit Firm Office 4. Audit Commencement Date and Completion Date 5. Mode of Payment of Audit Fees 6. Credit Period from the date of the invoice 7. Copies of Published Audited Financial Statements if any
Experience	List of LNGOs audited by the Firm in the past two years which are also USAID and CDC Funded
Annual Grant	BETWEEN USD 70,000 & USD 75,000
Type of Accounting	Accrual Basis

Applicants who met the stipulated professional and other requirements mentioned above should submit the Expression of Interest to Safe Water and AIDS Project, P.O. Box 3323-40100 Kisumu or email to Faustine@swapkenya.org on or before **4th January 2019**.